

School Board Meeting Minutes Lake Monger Primary School in the Conference Room

DATE:	13 September 2017	CHAIR PERSON:	<i>Kael Driscoll</i>
TIME:	2.40pm	MINUTES SECRETARY:	<i>Karen Thurston</i>

ATTENDEES FOR BOARD:	Kael, Diane, Alexia, Ruth, Karen, Tarah
APOLOGIES:	<i>Jo Greaves</i>

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.1	Welcome to Tarah Pearce Our new community member	<i>Manager OSH Wembley</i>		
1.2	Jo Greaves			
1.3				
2.1				
3.1	Moved – Karen Seconded - Ruth			
3.2	<ul style="list-style-type: none"> • Induction file • Criminal Screening process 			<ul style="list-style-type: none"> • <i>is ongoing compilation by Kael</i> • <i>Nearly complete by Kael who is following up.</i>

4.1	School Board Nominations (Year 1+ Year 2 terms)			<ul style="list-style-type: none"> • Diane will mention at assembly • Call for nominations in newsletter in 4th term • List of duties will be included, Kael will write this.
4.2	School Development Days 6 days			2 days before school starts, last day of school start of each term
4.3	Contribution and Charges 2018			Happy to accept.
4.4	Items for Personal Use (Booklist 2018)			Will be handed to parents soon.
4.5	School Board Effectiveness Survey			Kael will action and send out surveys.
4.6	Draft Business Plan			Diane will make changes, send back to Snap then distribute updated copy to check for typos.
5.1	Attendance Data Semester 1			Semester 1 attendance 82.1%
5.2	NAPLAN 2017			Reached our target - discuss comparative data for NAPLAN.
5.3	School Performance Overview 2017			Looked at overview and areas identified in business and operational plan.

5.4	Budget Update Comparative Budget and Salaries			<i>Diane presented overview of current budget.</i>
5.5	Priority Reports			<i>All working to plan.</i>
5.6	Lake Monger Action Plan			
5.7	Jo			<i>Disco – November 3rd</i>
5.8				
5.9				
5.10				
5.11				

NEXT MEETING:	<i>Wednesday 8th November 2017</i>	MEETING CLOSED:	<i>16.04pm</i>	SIGNED:		13 th September 2017
					SCHOOL BOARD CHAIR	DATE